

Template for Transnational Cooperation Activities**Type of event:**

Transnational training, support and contact seminars of potential programme participants

For which sector(s): School Education Vocational Education and Training Higher Education Adult Education Youth**Key action(s) targeted:** KA1 KA2 KA3**Budgetary year:** 2020**Hosting country:** PL**Coordinating National Agency** (use full name and abbreviation from E+Link e.g. PL01):
Polish National Agency (PL01) - Foundation for the Development of the Education System**Partner National Agency(s)** (if applicable, use full name and abbreviation): not applicable**Title of event:****Building project planning and management competences among workers of early childhood education and care institutions****Starting date of the event:** 27/05/2020**Ending date of the event:** 31/05/2020**Event venue (city, country):** Miedzeszyn near Warsaw, Poland**Working language:** English**Number of places in total:** 30**Profile of participants:** headmasters, teachers, and workers of kindergartens interested in realization of projects in the framework of next generation Erasmus+ programme, being able working in English during workshops.**Themes and goals of the event:**

Goal of the event is to support representatives of preschool institutions in professionalization of their knowledge and skills within planning and realization of educational international cooperation projects. To full fill that goal we offer teachers, headmasters and workers of preschool institutions attendance in a training supported by trainers, who are experts in planning and realizing international projects. Participants will work in teams on the draft of projects concerning their interest, so groups will

decide on themes of projects concerning ECEC, important from the point of view of their institutions and local communities.

General goal of the event is to increase number of good quality projects concerning early childhood education and care.

Specific goals are:

- to broaden knowledge and skills of participants concerning project planning and management,
- to create partnership projects, which can be submitted by groups to next generation Erasmus+ programme.

Expected results:

Participants will broaden their knowledge and skills concerning project planning and management. Participants will find partners for projects and will create drafts of the projects.

Programme of event:

27.05	28.05	29.05	30.05	31.05
<ul style="list-style-type: none"> • Afternoon arrivals of participants • Getting to know each other 	<ul style="list-style-type: none"> • Exchange of expectations and experience - formulation of project groups • Needs analysis 	<ul style="list-style-type: none"> • Formulating projects goals • Planning of project's activities 	<ul style="list-style-type: none"> • dissemination and sustainability of project results • quality of partnership • evaluation of the training 	<ul style="list-style-type: none"> • departures of participants

Event's webpage (if applicable): not applicable

Travel information: You can reach Warsaw at: Central Railway Station - Warszawa Centralna (city center), Chopin Airport, Warsaw (close to city center), Modlin Airport (40 km from city center). You can reach Miedzeszyn from Chopin Airport by train (every 30 minutes, 1 hour trip) or Śródmieście Railway Station (city center) (every 20 minutes, 30 minutes trip).

Event fee (amount in EUR, if applicable): no event fee

Event fee (what covers the fee): not applicable

Travel costs (who covers the travel costs): sending National Agency covers the travel costs

Number of participants per country: max 3 participants per country