TALLINN UNIVERSITY OF TECHNOLOGY
INTERNATIONAL STAFF AND STUDENTS`
CREDIT MOBILITY

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Mobility Centre

Office of Academic Affairs

TAL TECH

TALLINN UNIVERSITY OF TECHNOLOGY FACTS AND FIGURES

- Established 1918
- 4 schools and 1 academy
  - School of Information Technologies
  - School of Engineering
  - School of Science
  - School of Business and Governance
  - Estonian Maritime Academy

- 93 curricula/ 33 international curricula
- 11,208 students/ 1506 international students
- 1837 staff members/ international staff members 153

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CURRENT SITUATION OF ERASMUS+ ICM AT TALLINN UNIVERSITY OF TECHNOLOGY

Two ongoing projects

- 2017- 2019
- 2018- 2020

- Cooperating with 20 Partner countries

- Supporting mobilities of 109 staff members and 24 students

Partner Countries
Albania, Algeria, Angola, Argentina, Armenia, Belarus, Bosnia and Herzegovina, Brazil, Chili, China, Ethiopia, Georgia, Honduras, Jamaica, Jordan, Kazakhstan, Kosovo, Republic of South Africa, Serbia, United States of America

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PREPARATION OF THE APPLICATION (1)

- **Call for applications** once a year, open for three months.
  - Staff of TalTech tends to be more keen on participating when there is a set deadline.

- **Initiative to start a new cooperation** expected to come from structural units- faculties/departments/administrative and support structure offices.
  - Important for the project draft to be prepared in collaboration with the partner.

- **Finding partners-** info sessions, database of potential partners, info from Estonia's National Agency etc.
  - Partners are more often chosen from countries and universities our staff has already establish some kind of contact with.
  - International offices to be involved from the very start. Often more enthusiastic than the staff eventually carrying out the mobility.

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PREPARATION OF THE APPLICATION (2)

- **Project draft preparation**
  - Search for public information on the specific content of the planned cooperation.
  - Using prior experiences.
  - Using scientific papers of potential partners.
  - Using information from the potential partners webpage.

- **Final application preparation** (adding information from internationalisation documents, etc.) done by the Mobility Centre.
  - „Guide for Experts", Feedback from experts, „Do´s and Don´ts for Applicants" very helpful.
  - More than one project proposal per partner country- decision made by the selection committee. If the idea of National Agency´s is to increase the number of mobilities, setting a character limit in the online applications form is not reasonable.

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PREPARATION OF THE PROJECT (1)

- **Informing of the application results**- contact person from our structural unit and partner university.
  - Period from preparing the project draft to receiving the results may take up to 8 months. Staff members may have left, communication may have ceased etc.
  - Negotiations with partners and signing the Inter- Institutional agreements.
- **Time limit is set for our structural units** by whom the project was initiated.
  - In case the structural unit is no longer interested in implementing the mobilities a call for applications will be open among the universities staff members to fulfil the mobility places.
  - Having received the Erasmus+ ICM grant adds positive value in applying for other grants.
- **Scholarship payment.**
  - Paying the scholarship for in-coming staff- complicated because of the rules set inside our university.
  - 2017 vs 2018 project- difference in support amounts.
  - Often not understood that the grant may not always cover all costs and is meant as a contribution.

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IMPLEMENTATION OF THE PROJECT

- Popular among students.

- Staff- content of the projects is always very specific- staff involved in preparing the project is generally participating in the mobilities.

- Planning of the activities- should take place in cooperation between the parties involved with the project from the start (programme and partner country).

- Problems with the equality of scholarship for in-coming and out-going staff members. In many cases the cost of living is more expensive for in-coming staff although the grant is higher for out-going staff.

- In general the implementation is quite challenging. The project could work similarly to the inter-EU programme.

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