

Erasmus+ Programme Institutional Data Sheet

EUROPEAN FACULTY OF LAW

Delpinova ulica 18/b
5000 Nova Gorica
Slovenia

GENERAL INFORMATION

Institution	<p>European Faculty of Law Delpinova ulica 18/5 5000 Nova Gorica</p> <p>Homepage: www.evro-pf.si</p>
Erasmus institutional code	SI NOVA-GO04
PIC code	949859115
Legal status	Independent and private higher education institute
CEO of Management Board	Mrs. mag. Olga Jambrek
Dean	<p>Izr. Prof. dr. Marko Novak, Dean of the European faculty of law E-mail: marko.novak@evro-pf.si</p>
Department of Student and Academic Affairs	<p>Department of Student and Academic Affairs in Nova Gorica, European faculty of law Address: Delpinova ulica 18/B 5000 Nova Gorica</p> <p>Phone: +386 5 338 44 00 Fax: +386 5 338 44 01 E-mail: info@evro-pf.si</p> <p>Department of Student and Academic Affairs in Ljubljana, European faculty of law Address: Cankarjevo nabrežje 11 1000 Ljubljana</p> <p>Phone: +386 1 251 44 83/ (80) Fax: +386 1 251 44 82 E-mail: info.ljubljana@evro-pf.si, referat.ljubljana@evro-pf.si</p>
General website	<p>Homepage: www.evro-pf.si http://evro-pf.si/en/ (English)</p>

Website for credit mobility students	International cooperation http://www.evro-pf.si/en/activities/international-cooperation/
International Centre - Address	European faculty of law Ms. Nataša Kolavčič, Erasmus coordinator, Delpinova ulica 18/b 5000 Nova Gorica
Institutional coordinator	Ms. Nataša Kolavčič, Erasmus coordinator Phone: +386 05 338 44 06 E-mail: international.department@evro-pf.si
International Centre - Inter-Institutional Agreements	Ms. Nataša Kolavčič, Erasmus coordinator Phone: +386 05 338 44 06 E-mail: international.department@evro-pf.si
Academic coordinator	Prof. dr. Arne Marjan Mavčič, Academic coordinator E-mail: amavcic@concourts.net
International Centre – Outgoing and Incoming Students	Ms. Nataša Kolavčič, Erasmus coordinator Phone: +386 05 338 44 06 E-mail: international.department@evro-pf.si

IMPORTANT DATES

Academic calendar	Academic Calendar		
	In accordance with Article 37 of the Slovenian Higher Education Act (ZViS), the academic year lasts from 1st October to 30th September of the current year.		
	1st semester	Period of lectures and tutorials	October–January
		Examination period	January–February
	2nd semester	Period of lectures and tutorials	February–May
		Examination period	June–July
	Summer holidays	July–August	
	Fall Examination period	August–September	
Summer school	September		
For further information regarding the actual Academic calendar please consult web page: http://evro-pf.si/studenti/studijski-koledar-20122013/			
Applications on nominated students must reach the receiving institution by:			
1. semester [dd/mm]	15 th May		
2. semester [dd/mm]	15 th November		
Transcript of Records procedure:	Students needs to contact the department coordinator. Information od department coordinator at European faculty of law: http://www.evro-pf.si/en/activities/international-cooperation/		

LOCAL GRADING SYSTEM OF THE INSTITUTION

Local Grade	Description	English Description
Odlično (10)	91 % – 100 % correct	excellent (10)
Prav dobro (9)	81 % – 90 % correct	Very good (9)
Prav dobro (8)	71 % – 80 % correct	Very good (8)
Dobro (7)	61 % - 70 % correct	Good (7)
Zadostno (6)	51% – 60 % correct	Sufficient (6)
Nezadostno (1-5)	Less than 51% correct	Insufficient (1-5)

INCOMING STUDENT INFO

Study programmes at European faculty of law	<p>1st cycle:</p> <ul style="list-style-type: none"> • Undergraduate programme Law 1 • Undergraduate programme Law and Management of Infrastructure and Real Estate 1 <p>2nd cycle:</p> <ul style="list-style-type: none"> • Postgraduate programme Law 2 • Postgraduate programme Law and Management of Real Estate 2 • Alternative dispute resolution – mediation and arbitration 2 (from 1.10.2015) • Civil and commercial law (from 1.10.2016) <p>3rd cycle:</p> <ul style="list-style-type: none"> • Doctoral programme Law 3 • Doctoral programme Law and Management of Real Estate 3 																								
Study as an exchange student, incl. application procedure	<p>See Brochure for Incoming Foreign Students, Professors and Researchers, available at: http://www.evro-pf.si/media/website/2012/08/bro%C5%A1urapdfspetspreads1.pdf</p> <p>APPLICATION FORM</p> <p>Required annexes:</p> <ul style="list-style-type: none"> • Your home faculty statement of participation in the mobility; • Certificate of enrollment at your home faculty; • Learning agreement signed by your home faculty coordinators; • Curriculum vitae (Slovenian or English); • Copy of ID or passport (first page with the photo and personal data). 																								
Course catalogues	<p>COURSES IN ENGLISH: The following courses will be provided in English language in case of minimum 3 incoming students.</p> <p>Undergraduate Level – 1 st cycle:</p> <table border="1" data-bbox="544 1563 1492 1664"> <thead> <tr> <th>NO.</th> <th>COURSE</th> <th>LECTURER</th> <th>ECTS</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>European law</td> <td>Dr. Miha POgačnik Izr. Prof. dr. Matej Avbelj</td> <td>8 ECTS</td> </tr> </tbody> </table> <p>Graduate Level – 2 nd cycle:</p> <table border="1" data-bbox="544 1731 1492 2072"> <thead> <tr> <th>NO.</th> <th>COURSE</th> <th>LECTURER</th> <th>ECTS</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Comparative Constitutional Law</td> <td>Prof. dr. Arne Marjan MAVčič</td> <td>6 ECTS</td> </tr> <tr> <td>2.</td> <td>Democratic and Rule-of-Law State</td> <td>Izr. Prof. dr. Matej Avbelj Prof. dr. Peter Jambreč</td> <td>8KT</td> </tr> <tr> <td>3.</td> <td>Constitutional and International</td> <td>prof. dr. Arne Marjan Mavčič</td> <td>8 ECTS</td> </tr> </tbody> </table>	NO.	COURSE	LECTURER	ECTS	1.	European law	Dr. Miha POgačnik Izr. Prof. dr. Matej Avbelj	8 ECTS	NO.	COURSE	LECTURER	ECTS	1.	Comparative Constitutional Law	Prof. dr. Arne Marjan MAVčič	6 ECTS	2.	Democratic and Rule-of-Law State	Izr. Prof. dr. Matej Avbelj Prof. dr. Peter Jambreč	8KT	3.	Constitutional and International	prof. dr. Arne Marjan Mavčič	8 ECTS
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Slovene language courses, e.g.	<p>All Erasmus+ students have the possibility to select other courses, from the list of courses taught at European faculty of law (http://www.evro-pf.si/en/education/study-programs/graduates/law/). These courses are usually performed in Slovene language. In such cases, Erasmus+ students are invited to contact the Erasmus+ coordinator, in order to arrange their personal study program and verify the possibility of attending individual consultations with selected lecturers in English language.</p> <p>Study fields for exchange</p> <p>1st cycle:</p> <ul style="list-style-type: none"> • Undergraduate program Law 1 • Undergraduate program Law and Management of Infrastructure and Real Estate 1 <p>2nd cycle:</p> <ul style="list-style-type: none"> • Postgraduate program Law 2 • Postgraduate program Law and Management of Real Estate 2 • Alternative dispute resolution – mediation and arbitration 2 (from 1.10.2015) • Civil and commercial law (from 1.10.2016) <p>3rd cycle:</p> <ul style="list-style-type: none"> • Doctoral program Law 3 • Doctoral program Law and Management of Real Estate 3 <p>Students have to pay attention to foreign language skills in the host country. The faculty gives foreign students all necessary information about language courses in Slovenia.</p> <p>More info at: Ms. Nataša Kolavčič, Erasmus coordinator Phone: +386 05 338 44 06 E-mail: international.department@evro-pf.si</p> <p>INTENSIVE COURSE OF SLOVENE FOR ERASMUS+ STUDENTS The course is only intended for students registered in a higher education institution holding an Erasmus Charter for Higher Education (ECHE), who have been selected for an Erasmus+ study/placement period. The course is co-funded by the European Union. The course is intended for beginners in Slovene. More info: - http://www.centerslo.net/l2.asp?L1_ID=1&L2_ID=5&LANG=eng</p> <p>Other types of courses of Slovene: - http://www.centerslo.net/l1.asp?L1_ID=1&LANG=eng</p>						
Recommended language skills	Slovene B2, English B2						
Insurance	<p>The instructions for incoming foreign students professors and researchers are available at: http://www.evro-pf.si/en/activities/international-cooperation/</p> <p>More info at: Ms. Nataša Kolavčič, Erasmus coordinator Phone: +386 05 338 44 06 E-mail: international.department@evro-pf.si</p>						

Visa	<p>EU citizens don't need a VISA.</p> <p>For non EU citizen information and assistance can be provided by the following contact:</p> <p>Ms. Nataša Kolavčič, Erasmus coordinator Phone: +386 05 338 44 06 E-mail: international.department@evro-pf.si http://www.evro-pf.si/en/activities/international-cooperation/</p>

HOUSING

Is housing guaranteed?	Housing is not guaranteed. There is a wide range of reasonably-priced rooms in Nova Gorica and Ljubljana.
Student Accommodation	<p>INFORMATION ABOUT HOUSING</p> <p>Housing in Nova Gorica:</p> <ul style="list-style-type: none"> - Dijaški dom Nova Gorica (http://www.ddng.si/) - PRESTA- accommodation for students and youth (http://www.nastanitveni-dom.si/S10000/Sobe). <p>Housing in Ljubljana:</p> <ul style="list-style-type: none"> - Private Student House in Ljubljana: http://www.studentskidom-lj.si/eng - Posredovalnica sob: http://www.svetovalnica.com/sobe/ - KAMRICA : http://www.dostop.si/Kamrica.aspx - Private accommodation: http://www.realestate-slovenia.info/For additional information please contact: <p>Ms. Nataša Kolavčič, Erasmus coordinator Phone: +386 05 338 44 06 E-mail: international.department@evro-pf.si</p>

COSTS:

Cost of living	<p>Around 500€ per month- this figure is only an estimate and may vary</p> <p>Food, clothing, miscellaneous requirements: around 250€/month</p> <p>Monthly accommodation (double room): around 180€/month</p> <p>Study materials: 50€</p>
Semester contribution (Student ID and semester ticket for public transport)	<p>Semester contribution: none.</p> <p>Nova Gorica offers free public transport.</p> <p>Ljubljana public transport: http://www.lpp.si/en</p>