

COURSE INFORMATION

TITLE OF THE TRAINING ACTIVITY:

Policies and practices in Adult Education – from recognition of competences and development of basic skills to practices of inclusion with adults with special needs

TYPE OF TRAINING ACTIVITY:

Course

THEMATIC FIELD OF TRAINING: Theories of adult education; Pedagogy and didactics; Career guidance and counseling; Recognition of competences; Training for inclusion; Development of basic and digital skills; Adults with special needs.

LANGUAGES USED FOR THE TRAINING:

Main language: English; other languages: Portuguese

Language versions in which materials will be provided: English and Portuguese (if chosen)

EDUCATION SECTOR OF THE TRAINING PARTICIPANTS:

Adult education; Vocational training; Special education for disabled adults; Other sectors of adult and special needs education.

TARGET AUDIENCE:

Adult educators(vocational, adult, special needs); Psychologists; Educologists; Pedagogues; Educators; Social workers; Board members of educational institutions with offers for adults.

INSTITUTION ORGANISING THE TRAINING:

Name: Associação de Paralisia Cerebral de Coimbra (Cerebral Palsy Association – Coimbra)

Street: Rua Garcia d’Orta – Vale das Flores

Postcode: 3030 188

Town: Coimbra

Country: Portugal

E-mail address: geral@apc-coimbra.pt

Website: <http://www.apc-coimbra.org.pt/>

ORGANIZER(S) OF THE TRAINING:

Person 1: Dora Redruello

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FULL DESCRIPTION OF THE TRAINING CONTENTS:

Preparation:

In order to participate in the course, the candidates must have a satisfactory level of knowledge of English, since it will be the official language. All the participants have to be registered in the course and after they must fill a pre-questionnaire in order to provide more information about their experience in the thematic field. A couple of weeks before the starting date, the participants will receive an e-mail containing reading materials and support documents for the course. We kindly ask to participants to read the materials carefully before the first day of the course. Moreover, all the participants are invited to prepare a short presentation about the reality of their own country. Our staff is prepared to offer the support and information needed, making sure that all the aspects of the participation in the course are covered.

Objectives:

The course aims to increase the skills of participants in the field of adult education and some aspects of adult education for adults with special needs. Focused on the collaborative work that can be developed between the community based educational institutions and ministries aims at improving adults educators practices and knowledge in the following areas: legislation and strategies; Practices of adult education; Collaborative work; Role of different institutional and educational actors; Methodologies of adult education (eg. portfolios); Results of practices and policies of adult education. Aims also at providing knowledge about practices and policies directed to the inclusion of adults with special needs. The course will also facilitate the context to the exchanging of experiences, reflections and ideas on adult education.

Methodology:

The course activities demands full participation from all the participants. The main methods will be through cooperative work, various activities, discussions and observation of practices. We'll offer theoretical sessions, visits to educational contexts (observation), case studies and group discussions and reflections. All days are structured in order to offer a good theoretical learning as a basis of practical interventions. At the end of the sessions, an open discussion is foreseen and the participants will have the possibility to reflect, formulate questions and discuss what they observed and learn.

Follow-up:

The trainers will keep in touch with participants after the end of the course and they can share materials, tools and good practices. This course has to be seen as the starting point to future networks and work exchange. The organizers will encourage all the activities and contribute to the creation of an international network on the topic of the course.

PROGRAM OF THE TRAINING ACTIVITIES (DAY BY DAY):

Day 0: Arrivals and accommodation.

Day 1:

9:30 – 12:30 – Opening reception; Short presentation of the participants and trainers. The Portuguese legislation and strategies on Adult Education.

14:00 – 16:00 – Participants presentations. Comparison between the Portuguese context and other situations presented. Open discussion.

Day 2:

9:30 – 12:30 – Tools in adult education: National Catalogue of Qualifications; Individual Portfolio of Competences, Centers for Training and Vocational Education, Individual Educational Plan, Individual Career Project.

14:00 – 16:00 – Visit to a Center for Training and Vocational Education. Observation of the procedures of vocational guidance. Final discussion and systematization of concepts.

Day 3:

9:30 – 12:30 – Recognition of skills: recognition of vocational and academic skills, procedures, team, legislation and portfolios.

14:00 – 16:00 – Visit to a Center for Training and Vocational Education. Observation of the procedures of recognition of vocational and academic skills, analysis of portfolios and testimony of adults that were certified by the methodologies of recognition of skills. Final discussion and systematization of concepts.

Day 4:

9:30 – 12:30 – Inclusion for adults with special needs. Policy and practice. Discussion and exchange of experiences.

14:00 – 16:00 – Visit to a institution with offers for adults with special needs. Observation of practices and reflection with the technicians. Final discussion and systematization of concepts.

Day 5:

9:30 – 12:30 – Best practices in the field of adult education and adults with special needs. Policies and strategies for the future. Discussion and exchange of experiences.

14:00 – 16:00 – Course evaluation. Awarding attendance certificates. Final questions, and exchange of contacts and ideas for future projects.

Day 00: Departures.

TYPE OF CERTIFICATION OF ATTENDANCE AWARDED:

Certificate of attendance including description of training content and time input

INFORMATION ON COURSE SESSIONS:**Session 1:**

Date of start: 2015-05-18

Time of Start: 9:30h

Date of end: 2015-05-22

Time of end: 16:00h

Deadline for registration: March 15th of 2015

CONTACT PERSON:

Name and title: Ms. Dora Redruello

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ORGANIZATION DETAILS:

Maximum number of participants envisaged: 20 participants (including 6 nights' accommodation (APA), 5 lunches and 4 dinners. Reception and farewell dinners are not included).

Fee for accommodation and meals (if chosen): €500

Course fee: €700

The organizers can introduce changes into the program if necessary. Those changes do not give the right to reimbursement of the course fee.

Cancellation fee (where applicable): €250

Cancellation rules: Candidates who cancel the course up to 4 weeks before the starting date get a full reimbursement of the deposit paid. For later cancellations a 250 Euro penalty will apply. The organizers can cancel the course if minimum number of candidates is not registered. In that case, the whole amount paid is fully reimbursed.

Provision for special needs: Yes

Details of special needs provision (if present): No limits to the access on mobility of disabled people.

Special remarks: Do not book flight tickets before the official confirmation of the beginning of the course.